



## OLIVIA MANSFIELD

Paralegal

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### OVERVIEW

Olivia Mansfield is a paralegal in Maslon's Estate Planning Group with more than five years of experience supporting high net worth clients. She excels in carefully drafting and revising estate planning documents, including wills, trusts, powers of attorney, health care proxies, deeds, tax forms, and trust funding instruments.

Prior to joining Maslon, Olivia's legal work included developing productivity systems and streamlining workflows to reduce turnaround time and enhance client service. She also served on the production team for classical choir and orchestra concerts at Carnegie Hall and Lincoln Center in New York City.

Olivia earned her bachelor's degree from St. Olaf College.

### LEADERSHIP & COMMUNITY

- Cantus: Board Member, Secretary 2023-Present

### AREAS OF PRACTICE

Estate Planning

- Business Succession Planning
- Charitable Giving & Foundations
- Estate & Gift Tax Controversies
- Estate Planning, Wills & Trusts
- Probate & Trust Administration
- Tax Saving Strategies

### EDUCATION

St. Olaf College

B.A., 2015

Theater